

Beaver Island Waste Management Committee
Peaine Township Hall
36825 King's Hwy, Beaver Island, MI 49782
Tuesday, September 15, 2020 at 1:00PM

DRAFT - MINUTES

MEMBERS PRESENT: Paul Cole (Chair) via Phone, Frank D'Andraia (Recording Secretary), Carla Martin, Joe Moore and Sheri Richards

ABSENT: Travis Martin and Paul Welke.

OTHERS PRESENT: n/a

CALL TO ORDER: The Beaver Island Waste Management Committee (BIWMC) was called to order by the Secretary at 1:05 p.m. on Tuesday, September 15, 2020 at the Peaine Township Hall.

APPROVAL OF THE MINUTES: Motion to approve the minutes as amended for August 18, 2020 made by C. Martin and seconded by Moore. Unanimously Carried. (Amended minutes attached)

REPORTS

- A. Budget Update: C. Martin distributed a budget update. Discussion followed. Because of the complexity of the budget, as well as the absence of two members of the Budget Sub-Committee, it was the sense of those gathered that a special meeting of the Budget Sub-Committee take place on September 29, 2020 at 1pm at the Peaine Township Hall. At that time the Sub-Committee (Cole, Kohls, Marsh, Martin, and Welke) would review financial projections for the balance of the fiscal year and for FY 2020/21.
- B. Transfer Station & Recycle Center Update: C. Martin gave the report for B. Marsh. The Manager's report indicated that the Transfer Station had a busy period since the last meeting of the Committee and that the Station was looking to price (and eventually purchase) a tire rim changing machine.
- C. Priorities - Sub Committee Reports
 - a. Single Stream Recycling Richards (Lead) , Martin & Moore): No Report
 - b. Incentives for residence large item disposal (Cole (Lead) & D'Andraia): No Report

- c. Compensation - Station personnel (Martin, C (Lead) ; Kohls, Martin T. & Welke): No Report
- d. Recycling Education: D'Andraia (Lead) and Moore reported completed a first draft of an action outline cornering recycling/litter prevention education initiative

ANNOUNCEMENTS

Green Bags

The Chair shared the following: Townships have approved the Committee's recommendation to increase the costs of green bags. The increases are effective October 1, 2020 and the new prices are as follows: SMALL green bags - currently \$2.50 per bag, the price will increase to \$3.00 per bag on October 1, 2020; LARGE green bags - currently \$4.00 per bag, the price will increase to \$4.50 per bag on October 1, 2020; SMALL green bags by the case - currently \$337.50 per case, the price will rise to \$412.00 per case on October 1, 2020; and LARGE green bags by the case - currently \$350.00 per case, the price will rise to \$370.00 per case on October 1, 2020;

OLD BUSINESS

A. Personnel:

1. The Chair observed that both Townships recently approved up-dated position descriptions for Station staff and the Station Manager's PD would shortly come before the Peaine Township Board for review and approval.
2. Related personnel actions made by the Committee were as follows:
 - a. The Chair recommended the committee move forward and finalize the updating the policy and process by which Station personnel are annually reviewed. A draft copy of the updated policy and procedures were distributed to the Committee on 11/11/19.
 - b. The Chair forming a sub committee to undertake a comparative review of the region's base wage rates for Transfer Station personnel and make a recommendation for consideration by the full Committee;
3. Single Stream Process: The Committee continued to look at the pros and cons of single stream recycling (or "mixed" recycling) processes. Single stream recycling is a system in which recyclable materials such as cardboard, paper, and plastic, metal, and glass containers are collected together for processing. The Chair indicated he recently met with Terry Amick, Facilities Manager for the County of Charlevoix, regarding the costs involved with adopting Single Stream

Recycling. The County Facilities Manager observed that it was highly likely that the County would provide financial support to assist the Station if it is directed to adopt the single stream recycling process. Amick noted most Charlevoix County Communities now use the single stream recycle process. In addition, Amick indicated he would be willing to travel to the Island to review needs associated with adoption of the single stream process.

4. Web Pages: The Chair asked for comments and suggestions concerning the new Transfer Station webpages. The Committee congratulated the Chair and the firm NextLevel Solutions on their work.
5. Rosema: A letter was sent to Brock Rosema enumerating what yard debris/waste could be brought to the Transfer Station for disposal.

PUBLIC COMMENT - None

MEETINGS - The next scheduled monthly meeting of the BIWMC is on Tuesday, October 20, 2020 at 1:00PM. A Special Budget Sub Committee Meeting to discuss the TS budget is scheduled for September 29, 2020 at 1pm at the Peaine Township Hall.

ADJOURNMENT: D'Andraia adjourned the meeting at 2:34PM.

Respectfully Submitted:

Frank D'Andraia, Recording Secretary

Attachment

Attachment - Minutes for 9/15/2020